



3T RPD Ltd

Guide to uploading your 3D CAD data to 3T's FTP Site

If your data files are too large to send via email, you can upload them to our FTP (File Transfer Protocol) site; an easy to use and totally secure way of exchanging files over the internet.

Simply call our Projects Team on +44 (0)1635 580284 and they will email you a free download of the Core FTP software. This will be sent to you as a zipped file attachment* – simply open and install the software, which will then create an icon on your desktop.

Open the programme using the desktop icon and complete the following details:-

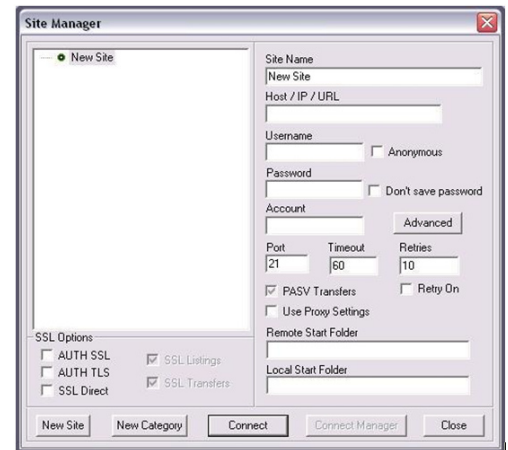
Site name: 3T (upper case)

Host/IP/URL: ftp.3trpd.com

Username: This will be supplied to you in the email from our Projects Team
Please input this exactly as given, as it is **case sensitive**

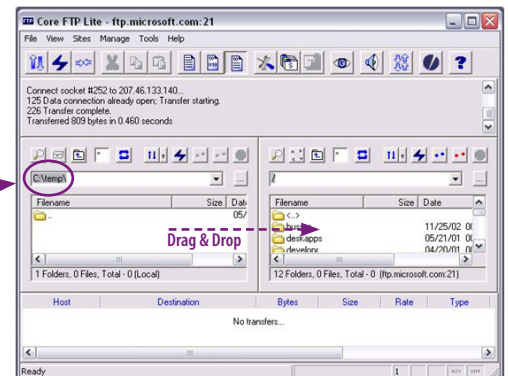
Password: This will be supplied to you in the email from our Projects Team
Please input this exactly as given, as it is **case sensitive**

Click on **Connect** when complete.



When the programme is open, you can locate the files you wish to upload by browsing in the left hand screen - simply type the network drive letter where your files are located (it should default to your C:\ drive).

Then drag and drop your files into the right hand screen.



When you have loaded your files into your secure FTP folder, please send us an email informing us that the files are there together with details of quantities, material choices and finishing requirements. We will then retrieve your data and endeavour to send you a quotation via email within 24 hours.

* Some servers and anti-virus systems may quarantine our email as it contains a software attachment. Therefore, you will need to contact your IT Dept. in order to retrieve the Core FTP software attachment.

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